



Project Submission Guidelines

Before submitting your idea, it is important to understand the role GRACE Cares will play in any project. First and foremost, this is your project. Project Directors manage and are directly responsible for the scope and success of their project. Project Directors are expected to raise needed funding through grant writing and fundraising.

GRACE Cares will provide the organization, experience, and network to help you in these efforts. GRACE Cares can provide manpower, publicity, and problem solving as needs arise. Most importantly, GRACE Cares will serve as a conduit to cut through much of the red tape that prevents small-scale, low-cost ideas from ever getting started.

GRACE Cares accepts new projects on a rolling basis throughout the year. There is no standard template for a GRACE Cares project, but all projects must fit within our model and further our mission. GRACE Cares will take on projects at any stage; whether you have an idea and need help putting it into action or have already been involved with a community and feel the time is right for your project to grow. Project ideas may be submitted in any format and should include any information you think we need to know.

In addition, please address the following questions, as they will help GRACE Cares determine whether your project is a good fit with our mission.

What is your project? _____

Is this a new project, or the expansion or continuation of a current project? _____

What inspired your project? _____

Who is your Target Community? _____

Who are your contacts in your Target Community? _____

What is your project timeline? _____

What is your projected project cost? _____

How much have you raised so far? _____

Has this project been done before? _____

What is the potential for repeatability or expansion? _____

Describe the background of the Project Director and any key team members. Please focus on experience that is relevant to your project. _____

Does your project fit within our model? _____

How does your project further our mission? _____

How do envision GRACE Cares helping you? _____



Project Submission Cover Page

Contact Name: _____

Contact Address: _____

Contact Phone Number: _____

Contact Email: _____

Submission Date: _____

Project Location: _____

Target Community: _____

Target Start Date: _____

Anticipated Project Director: _____

Please provide CVs for your Project Director and any key team members.

Please submit this cover letter, form and all requested information to gracecaresvt@gmail.com.